**CAMBRIDGE HOUSE GRAMMAR SCHOOL**

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**SMOKING POLICY**

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| **1** | **EMPLOYING AUTHORITY POLICY STATEMENT**  The Employing Authority is committed to the active promotion and ultimate achievement of the goal of a smoke free working environment for all its employees consistent with the objective of health protection and promotion within an educational setting. The use of electronic cigarettes was not covered in the legislation as they did not exist at that time. However, this policy affords e-cigarettes the same restrictions as tobacco, for the following reasons:   * the safety of e-cigarettes has not been scientifically demonstrated as the chemicals used have not been fully disclosed and there is no adequate data on their emissions * there is a lack of peer-reviewed evidence on their value in helping smokers cut down or stop * concerns that e-cigarettes might reinforce the smoking habit as they are designed to closely mimic smoking actions   <http://bma.org.uk/search?query=e%20cigarettes>  The policy has been developed in consultation with the recognised Teachers’ Unions. |

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| **2** | **SMOKING POLICY OBJECTIVES** | |
|  | **2.1** | To protect non-smokers from the adverse health effects of environmental tobacco smoke in the workplace. Protection also applies to the use of e-cigarettes for reasons outlined in paragraph 1 above. |
|  | **2.2** | To demonstrate the school’s commitment to promoting the health of pupils and staff. |

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| **3** | **SCHOOL SMOKING POLICY** | |
|  | **3.1** | Cambridge House Grammar School is a non-smoking environment. |
|  | **3.2** | All staff – teaching, peripatetic, support and nonteaching as well as visitors and pupils may not smoke while on school premises. The prohibition of tobacco or e-cigarette smoking will apply during related school activities undertaken outside school premises, e.g. Educational Visits.  The introduction of the Policy will provide a lead in period to enable staff to adjust to the new arrangements. |
|  | **3.3** | Failure to comply with the provisions of this policy will be dealt with through the Disciplinary Procedures. |

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| **4** | **POLICY IMPLEMENTATION** | |
|  | **4.1** | Members of staff will be given a copy of the Policy which will become part of their contract of employment. |
|  | **4.2** | Parents will be informed of the Policy. |
|  | **4.3** | Members of staff will inform school visitors of the Policy. |
|  | **4.4** | Signs and notices shall be posted in prominent positions throughout the school premises. |

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| **5** | **PUPILS**  The present rules forbidding tobacco smoking while on school premises or while engaged in school related activities outside the school will remain unchanged and the use of e-cigarettes is also forbidden. |

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| **6** | **SCHOOL PREMISES UTILISED OUTSIDE NORMAL SCHOOL HOURS**  When school premises are used for purposes other than school related activities the school smoking policy that includes a restriction on the use of e-cigarettes will remain in operation. |

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| **7** | **MONITORING AND REVIEW** | |
|  | **7.1** | The school smoking policy will be monitored at least once per year by the Senior Management Team of the school in consultation with staff and a report made to the Board of Governors. The Policy will be reviewed and, if appropriate, revised. |
|  | **7.2** | Additional information is available from the Employing Authority’s Health and Safety Officer. |

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| Signed: |  | | Chair of Board of Governors |
| Signed: | Untitled-1 | | Principal |
| Date | 2 December 2014 |  |  |