

Cambridge House Grammar School

Honours Policy

Recognising Excellence for Participation and Commitment to Extra-Curricular Activities

Signed:

Chair of Board of Governors

Signed:

Principal

Date

14.05.24

Honours Committee

This document provides a framework for the awarding of School Honours which will be operated by the school's Honours Committee (Chaired by the Principal and comprised of Vice Principals, Senior Teachers and, where relevant, Heads of Department).

Application Process

Individual pupils may make application to the Honours Committee, which **must** be supported by the relevant teacher using the appropriate application form. Application Forms will be available to be downloaded from the school's 'Shared Area' and from the School Website. Pupils will be required to present the full range of evidence on their application form (the member of staff appropriate to each individual activity will be happy to help and support). On receipt of the application, the Honours Committee will judge each individual application on merit. The dates for completed applications will be published in advance and all pupils will be made aware of the given timeframe.

Junior Honours (Badge and Certificate - presented in Year 10)

Application forms should be forwarded to the Head of Key Stage, evidencing participation in one of the following areas:

- Creative and Expressive Arts
- Sports
- Other extra-curricular activities

The pupil should have demonstrated a high level of sustained and serious commitment, reliability and expertise/skill/leadership in any areas of extra-curricular activity **in school**, for at least two years, and shown a high level of attendance, performance and loyalty. The pupil's commitment to the area must be current. The Honours Badge and Certificate will be awarded at the Annual Honours Presentation Assembly.

Senior Honours (Tie and Certificate - presented in Year 12 or during Sixth Form)

Application forms should be forwarded to the Head of Key Stage, evidencing participation in one of the following areas:

- Creative and Expressive Arts
- Sports
- Other extra-curricular activities

The pupil should have demonstrated a high level of sustained and serious commitment, reliability and expertise/skill/leadership, representing the school in an extra-curricular activity **in school**, for at least two years, and shown a high level of attendance, performance and loyalty. The pupil's commitment to the area must be current. The Honours Tie and Certificate will be awarded at the Annual Honours Presentation Assembly.

To retain the privilege of wearing Honours, it is expected that pupils who receive a Senior Honours Tie will continue to participate in the activity for the remainder of their time in School. The School reserves the right to withdraw the award if participation ceases.

Senior Representative Honours (Pocket and Certificate - presented at the end of KS4 and/or Sixth Form)

Application forms should be forwarded to the Head of Key Stage, evidencing participation in one of the following areas:

- Creative and Expressive Arts
- Sports
- Other extra-curricular activities

The pupil should have had provincial or higher representation in the area for consideration, which **must** be linked to a sporting, creative, extra-curricular endeavour **in school**. It must be noted that this award will only be presented for pupils have received such recognition within the last academic year. The Honours Pocket and Certificate will be

awarded at the Annual Honours Presentation Assembly. In the case of students who have received provincial or higher representation within the last academic year in a sporting discipline that is not currently offered by the school, the Principal will have dispensation to confer Senior Representative Honours (independent verification essential) on that individual if appropriate.

It is expected that pupils who receive a Senior Representative Honours Pocket will continue to participate in the activity for the remainder of their time in School. The School reserves the right to withdraw the award if participation ceases.

The Head Boy, Head Girl and their Deputies will be presented with attire commensurate with their position of responsibility.

Hall of Honour

Framed certificates for outstanding, sustained achievement will be displayed in a designated area.

Transferred Honours



Cambridge House Grammar School Board of Governors will consider Honours bestowed upon a student transferring from another Post Primary School operating an Honours Award system, providing the Principal receives supporting documentation from the Principal of the previous school attended and any other verifiable documentation or accreditation which can be provided by the parent/guardian.

Additional Information

The Principal, in liaison with the Board of Governors, reserves the right to withdraw the Honour either temporarily or permanently. This will only be undertaken after consultation with the pupil/parents/guardians and the Board of Governors.

Superseded documents: Honours Policy September 2024

Review Date: Spring 25

Signed:		Chair of Board of Governors
Signed:		Principal
Date	14.05.24	