

# Cambridge House Grammar School



## SCHOOL HONOURS POLICY FOR EXCELLENCE IN EXTRA-CURRICULAR CONTRIBUTION

(Covid-19 Version)

Reviewed, June 2021

### Honours Committee

This document provides a framework for the awarding of School Honours which will be operated by the school's Honours Committee (Chaired by the Principal and comprised of Vice Principal, Senior Teachers and relevant Heads of Departments)

### Application Process

Individual students may make application to the Honours Committee, which MUST be supported by the relevant teacher using the appropriate application form. Application Forms will be available to be downloaded from the school's 'Shared Area' and from the school website. Pupils will be required to present the full range of evidence on their application form (the member of staff appropriate to each individual activity will be happy to help and support). On receipt of the application, the Honours Committee will judge each individual application on merit. The dates for completed applications will be published in advance and all students will be made aware of the given timeframe.

### JUNIOR HONOURS (BADGE) [presented in Year 10]

Application forms should be forwarded to the Head of Key Stage.

- Creative and Expressive Arts
- Sports
- Other extra-curricular activities

**The pupil should have demonstrated a high level of sustained and serious commitment, reliability and expertise for any areas of extra-curricular activity IN SCHOOL, for 1 or more consecutive years and shown a high level of attendance and loyalty. The pupil's commitment to the area must be current. The Honours Badge will be awarded at the Annual Honours Presentation Assembly. A Certificate is also given.**

### SENIOR HONOURS (TIE) [presented in Year 12 or during Sixth Form]

Application forms should be forwarded to the Head of Key Stage. The following areas are guides:

- Creative and Expressive Arts
- Sports
- Other extra-curricular activities

**The pupil should have demonstrated a high level of sustained and serious commitment, reliability and expertise for extra-curricular activity IN SCHOOL, for 1 consecutive year and shown a high level of attendance and loyalty. The pupil's commitment to the area must be current. The Honours Tie will be awarded at the Annual Honours Presentation Assembly. A Certificate is also given.**

**SENIOR REPRESENTATIVE HONOURS (POCKET) [presented at the end of KS4 and/or Sixth Form ONLY]**

Application forms should be forwarded to the Head of Key Stage. The following areas are guides:

- Creative and Expressive Arts
- Sports
- Other extra-curricular activities

**The pupil should have had Provincial or higher representation in the area for consideration, which MUST be linked to a sporting, creative, extra-curricular endeavour IN SCHOOL. It must be noted that this award will only be presented for students whose Provincial achievement is current. The Honours Pocket will be awarded at the Annual Honours Presentation Assembly. A Certificate is also given.**

The Head Boy, Head Girl and their Deputies will be presented with attire commensurate with their position of responsibility.

**Certificates of Excellence:**

These will be awarded based on Provincial or higher representation in an activity outside of the school extra-curricular provision (independent verification essential – to be forwarded to the Principal). A Certificate will be presented at the Annual Honours Presentation Assembly.

**Hall of Honour**

Framed certificates for outstanding, sustained achievement will be displayed in the designated area.

Cambridge House Grammar School Board of Governors will consider Honours bestowed upon a student transferring from another Post Primary School operating an Honours Award system providing the Principal receives supporting documentation from the Principal of the previous school attended and any other verifiable documentation or accreditation which can be provided by the parent/guardian.

*The Principal in liaison with the Board of Governors reserves the right to withdraw the Honour either temporarily or permanently. This will only be undertaken after consultation with the pupil/parents/guardians and the Board of Governors.*

Superseded documents:

Honours Policy March 2021

Review Date:

March 2022 or in light of experience, new guidelines from DENI / EA / PHA, or legislation

Signed:



(Principal)

Signed:



(Chair of  
Governors)

Date:

Friday 18 June 2021